

Student Handbook 2019-2020

Table of Contents

Mission	2
Strategies	4
Statement of Faith	5
Statement on Marriage, Sexuality, and Gender	6
Non-Discriminatory Policy	6
Family Educational Rights and Privacy Act (FERPA)	6
Tuition and Fees	8
Admissions	8
Bell Schedule	10
Grade Promotion	10
Graduation Requirements	11
Attendance Policy	11
Discipline Policy	12
Dress Code	13
Health and Safety	13
Technology Use	15
Parent/Student Agreement	17

The Holy Spirit has established Living Oaks Academy to rename each of us "Oaks of Righteousness" planted by God to display his glory through...

Worship:

...worshiping the Father will not be a matter of the right place but with the right heart. For God is a Spirit, and he longs to have sincere worshipers who worship and adore him in the realm of the Spirit and in truth. John 4:23-24

You have come to God, the Judge of all...to Jesus the mediator of a new covenant, and to the sprinkled blood that speaks a better word than the blood of Abel. See to it that you do not refuse him who speaks...do you see how thankful we must be? Not only thankful, but brimming with worship, deeply reverent before God. Hebrews 12:23-25, 28

"Here's what I want you to do: Climb into the hills and cut some timber. Bring it down and rebuild the Temple. Do it just for me. Honor me. Haggai 1:8-9

"The people I love, I call to account—prod and correct and guide so that they'll live at their best. Up on your feet, then! About face! Run after God! Revelation 3:19

Joyful Expectancy:

- ...To bring messages of joy instead of news of doom Isaiah 61:1
- ...the joyful anticipation deepens Romans 18:21
- ...Your inheritance in the land will be doubled and your joy go on forever... Isaiah 61:7
- ... His heart was focused on the joy of knowing that you would be His... Hebrews 12:2

Abundant Life:

It stands to reason, doesn't it, that if the alive-and-present God who raised Jesus from the dead moves into your life, he'll do the same thing in you that he did in Jesus, bringing you alive to himself? When God lives and breathes in you (and he does, as surely as he did in Jesus), you are delivered from that dead life. Romans 8:11

With his Spirit living in you, your body will be as alive as Christ's! Romans 8:10

The best thing to do is give it a decent burial and get on with your new life. God's Spirit beckons. There are things to do and places to go! This resurrection life you received from God is not a timid, grave-tending life. It's adventurously expectant, greeting God with a childlike. Romans 8:14-23

Live full lives, full in the fullness of God. Ephesians 3:19

Authentic Love:

I'm absolutely convinced that nothing—nothing living or dead, angelic or demonic, today or tomorrow, high or low, thinkable or unthinkable—absolutely nothing can get between us and God's love because of the way that Jesus our Master has embraced us. Romans 8:35-39

Love from the center of who you are; don't fake it. Romans 12:9

Mostly what God does is love you. Keep company with him and learn a life of love. Ephesians 5:2

Observe how Christ loved us. His love was not cautious but extravagant. He didn't love in order to get something from us but to give everything of himself to us. Love like that. Ephesians 5:2

Revival:

Pray that the Master's Word will simply take off and race through the country to a groundswell of response, just as it did among you. 2 Thessalonians 3:1-3

Messages of joy instead of news of doom,

a praising heart instead of a languid spirit.

Rename them "Oaks of Righteousness"

planted by God to display his glory.

They'll rebuild the old ruins,

raise a new city out of the wreckage.

They'll start over on the ruined cities,

take the rubble left behind and make it new. Isaiah 61:3-4

And you will be like a watered garden,

And like a spring of water whose waters do not fail.

"And your people will rebuild the ancient ruins;

You will raise up and restore the age-old foundations [of buildings that have been laid waste];

You will be called Repairer of the Breach,

Restorer of Streets with Dwellings. Isaiah 58:11-12

"As the crowds emerged from the village, Jesus said to his disciples, "Why would you say, 'The harvest is another four months away'? Look at all the people coming—now is harvest time! For their hearts are like vast fields of ripened grain—ready for a spiritual harvest.

I have sent you out to harvest a field that you haven't planted, where many others have labored long and hard before you. And now you are privileged to profit from their labors and reap the harvest.""

John 4:35, 38 TPT

Strategies

Diverse Student Body

Our high school program provides opportunities for full-time 9-12 grade students to earn at least seven high school credits per school year as they prepare for college or the workforce. We also offer opportunities for juniors and seniors to earn dual credit courses through colleges in the local area. Finally, we partner with parents of home-educated students to attend on a part-time basis and earn credits needed for high school graduation.

Our middle school program offers classes for full time 5th-8th grade students or homeeducated students who would like to participate on a part-time basis. 8th graders who are prepared may earn high school credit in core subjects.

Our desire is to welcome students of various cultures, backgrounds, and abilities to come together in an environment where we can learn and grow together as we overcome obstacles and pursue Jesus.

Project-Based Learning

Education provides foundational knowledge, analytical skills, and soft skills to create solutions that meet needs in real world relationships, communities, and workplaces. PBL requires students to collaborate with adults and fellow students to arrive at a solution for a problem with which they are presented. Together, students will use and gain cross-curricular knowledge and skills to observe, evaluate, brainstorm, research, and develop possible solutions. Through collaboration, students will present their newly acquired knowledge and newly created solutions in a final project through written and oral expression with technology and creativity.

Worship Arts

God created people with the desire to worship and gave each of us abilities and creativity to use our gifts to glorify and honor Him. With His Word as the foundation, students will be exposed to many areas of creative expression that can be used to glorify God and reach out to the people around them with His truth and His freedom. Students will be encouraged to develop a personal worship time between themselves and the Lord, to participate in community worship events, and to consider missions opportunities. We would like to partner with local churches and other Christian organizations to impact our communities with the love and life of Jesus.

Real World Experience and Community Connections

A vital aspect of education is understanding how knowledge and skills translate from the classroom to the adult world. One day each week, students will spend time exploring and learning outside the traditional classroom environment through field trips, community service, missions, or experiences with experts in different fields of study. The goal is to expose students to community needs and career choices as well as connect them to possible mentors and apprenticeships while preparing for a future that is led by their God-given interests, passions, and gifts.

Statement of Faith

There is only one true God who is the eternal King, Creator and Redeemer of all that is. He is perfectly holy, just, loving, and truthful. He has revealed Himself to be eternally self-existent – one being in three persons: God the Father, God the Son, and God the Holy Spirit.

The Bible is the inspired and only infallible and authoritative Word of God.

Humankind was created in the image of God to know and enjoy Him yet we willfully rejected the Lordship and glory of God for which we were intended. Because of this, sickness, death, and judgment entered the world and now creation experiences the effects and consequences of sin.

The Lord Jesus Christ, the one and only Son of God, was conceived of the Holy Spirit, born of the virgin Mary, and is God's Anointed One, empowered by the Holy Spirit to inaugurate God's kingdom on earth. He was crucified for our sins, died, was buried, resurrected, and ascended into heaven, and is now alive today in the presence of God the Father and in His people. He is "true God" and "true man."

We are saved by God's grace, through faith in the person and work of Jesus Christ. Anyone can be restored to fellowship with God by repenting, believing, and receiving Jesus as Savior and Lord. The Holy Spirit, convicts, regenerates, justifies, and adopts us as we enter the kingdom of God as His sons and daughters.

We believe in the sanctifying power of the Holy Spirit, by whose indwelling the Christian is enabled to live a holy life and minister supernaturally. The baptism of the Holy Spirit, according to Acts 1:4-8 and 2:4, is poured out on believers that they might have power to be witnesses.

The victorious and redemptive work of Christ on the cross provides freedom from the power of the enemy – from sin, lies, sickness, and torment.

The Church consists of all who put their faith in Jesus Christ. He gave His church the ordinances of baptism and communion. The Church exists to carry on the ministry of Jesus Christ and further advance His kingdom by undoing the works of the enemy, preaching and living the good news of God's love, and discipling the nations – baptizing and teaching them to love and obey God.

We believe in the ever-increasing government of God and in the Blessed Hope, which is the glorious visible return of our Lord Jesus Christ for His overcoming bride – His church. Heaven and hell are real places. There will be a resurrection of the saved and the lost, the one to everlasting life and the other to everlasting death.

Non-Discriminatory Policy

Living Oaks Academy admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, admissions policies, or extra-curricular and other school-administered programs.

Statement on Marriage, Sexuality, and Gender

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture.

We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

The principles of a Biblically-based lifestyle are believed and explicitly taught at Living Oaks Academy. Students are to identify with, dress in accordance with, and use the facilities associated with their biological gender

We believe that any form of sexual immorality is sinful and offensive to God. We believe that every person must be afforded compassion, love, kindness, respect, and dignity. Hateful and harassing behavior or attitudes directed toward any individual for any reason are to be repudiated and do not agree with God's Word.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act of 1974 (Public Law 9-380) is applicable to any school which is the direct recipient of federal funds. This law provides for limited accessibility to the student's records by the person who has legal responsibility for the student, for the right to challenge any misleading or inaccurate information contained in the student's records, for the necessity of obtaining a written permission from the "eligible student" - one who is 18 years of age or older, or from the person who has legal responsibility for the student prior to revealing the contents of the student's records to other parties, and for the right of "eligible students" and/or those legally responsible for the student to be notified of their rights under the prescriptions of this law. In order to comply with the prescriptions of this law, Living Oaks Academy employs the following policies:

• To secure the student's and the family's right of privacy within the school, only the administration and designated school personnel, in the fulfillment of their respective functions, may have access to the student records.

- Outside of the school community, only the person(s), usually the parent(s), who has legal responsibility for the student may have access to the student records. Any parent or adult student desiring to inspect their records shall address the request to the Administration in writing. Such a request must be honored within fifteen days. All tests and evaluations will be translated into meaningful terms and emphasis is to be placed upon the relationship of all known factors influencing the educational development of the student. When actual inspection of a child's file is made, this will be recorded on a log sheet kept at the front of each child's cumulative folders. On this log sheet the following information is to be recorded: date of visit, name of person examining records, name of student's record folder that was examined, initials of personnel handling conference.
- The school will not release the information contained in the student's records to other parties without the prior written consent of the person legally responsible for the student. This written consent is accorded by the school's record release form.
- According to the law, the school is authorized to release the information contained in the student's records without permission to certain federal, state, and local authorities in the performance of their functions and to the court or law enforcement officials, upon the issuance of a subpoena or court order.

Tuition and Fees

K5 - 5th Grades Part time (2 classes)	Materials Fee	Tuition	Semi-annual payments	Monthly Payments
	\$250	\$2400	\$2520 total \$1260 to be paid Aug. and Dec.	\$240/month (11 monthly payments)

Student Enrollment	Materials Fee	Tuition	Semi-annual payments	Monthly payments
6th - 12th Grades				
Part Time *available to 5th - 12th grades only	\$125	\$875/class	\$459.38 to be paid Aug. and Dec.	\$87.50 per month/class (11 monthly payments)
Full Time	\$250	\$4800	\$5040 total \$2520 to be paid Aug. and Dec.	\$480/month (11 monthly payments)

Non-Refundable materials fee to be paid at acceptance.

5% fee is added to semi-annual payments

10% fee is added to monthly payments

Payments are due on the 5th of each month. Accounts will be charged a 10% fee for late payments.

Admissions

The process for admission includes the submission of a formal application, a placement test, and shadowing/interview day. Scores of this test, transcripts of previous scores and achievements, and a personal interview will determine admission and placement. Admissions, enrollment, and dismissals are the administration of the school directly supervised and implemented by the Administrators. Living Oaks Academy practices open enrollment and does not discriminate on the basis of race, color, national, or ethnic origin.

Elementary: K5 8:00 - 12:00 1st - 4th Grade 8:00 - 2:00

Our elementary program will be designed to reflect our values and strategies at the appropriate level of development for younger children. In spiritual, academic, and social development, the goals in our elementary classrooms are

- to lay a solid foundation of faith, knowledge, authenticity, and skills

- to feed the natural desire of children to discover all they can about God and His creation

- to challenge and stretch the students' level of comprehension as they pursue new information

- to teach, practice, and encourage authentic, clear, effective written, oral, and nonverbal expression of their own faith, knowledge, understanding, and skills

Fridays are optional for K5 students and are designed to be fun educational days for grades 1-4.

Middle School: 5th - 8th Grade 8:00-2:15

Our middle school program offers classes for full time 5th-8th grade students or home-educated students who would like to participate on a part-time basis. 8th graders who are prepared may earn high school credit in core subjects.

Classes are organized on an A/B schedule Monday - Thursday with two days a week being dedicated to humanities and two days a week being committed to STEM. Friday field trips and community involvement will combine humanities and STEM.

High School: 9th - 12th Grade 8:00-2:15

Our high school program provides opportunities for full-time 9-12 grade students to earn at least 7 high school credits per school year as they prepare for college or the workforce. We also offer opportunities for upper class men to earn dual credit courses through local colleges and universities. Finally, we partner with parents of home educated students to attend on a part-time basis and earn credits needed for high school graduation.

Classes are organized on an A/B schedule Monday-Thursday throughout the academic year. Friday field trips and community involvement will combine knowledge and skills from all academic areas.

middle and righ Ochool Ben Ochedule Monday - rid			
1st period: (Bible)	8 - 8:55		
2nd Period:	9 - 10:30		
Break:	10:30 - 10:45		
3rd Period:	10:45 - 12:15		
Lunch:	12:15 - 12:45		
4th Period:	12:45 - 2:15		

Middle and High School Bell Schedule Monday - Thursday:

Friday 8:00 - 2:15

Friday schedules will vary depending on the outreach, field trip, or current project. Students and faculty will meet at the school before beginning the day's activities.

Lunch

All grade levels: Students may bring lunch or order from a predetermined fast food location. Junior and senior student drivers may leave for lunch with signed permission from a parent.

Grade Promotion

K5 - 2nd Grades

• If students do not pass all core subjects, administration will meet with parents to make a plan for the individual student.

3rd - 8th Grades

• Students that do not pass all core subject areas will be required to complete assigned summer school classes

Freshman- Grade 9

• All 8th grade requirements completed

Sophomore- Grade 10

- at least six high school credits earned from previous year(s)
- must include English I and Algebra I

Junior- Grade 11

- at least 12 high school credits earned from previous years
- must include English I, English II, Algebra I, and Algebra II or Geometry

Senior - Grade 12

- at least 18 high school credits from previous years
- must include English I, English II, English III, and Algebra I, Algebra II, Geometry

Graduation Requirements

Living Oaks Academy meets the South Carolina Commission on Higher Education (SCCHE) suggested college admission requirements and the South Carolina Department of Education's requirements for high school graduation. By following these suggested requirements by the SCCHE, a student will meet the minimum college entrance requirements at most universities. Students are to check the college catalog of the schools they are interested in attending to determine additional requirements.

Graduation Requirements 24 credits			
English: 4 credits	Math: 4 credits	Social Studies: 3 credits	Lab Sciences: 3 credits
Electives: 7	Computer Science w/ Keyboarding: 1 credit	Physical Education: 1 credit	Foreign Language or Career Training: 2 credits

Attendance

Living Oaks Academy meets for 180 school days. Please refer to the school calendar for specific days that we are in session.

- If a student is not in class or at a mandatory school event during normal school hours, he or she is considered absent.
- Extended absences must receive prior approval from the administration.
- To excuse an absence, a student must have a written, signed, and dated excuse from the parent or doctor when he or she returns to school.
- The school board reserves the right to make promotion/retention/course credit decisions for students whose absences exceed 10 days per class. If a student misses more than 10 days in a given class, a parent/administrator conference will be scheduled and credit may be lost.
- Any student absent from school will not be allowed to participate in a representative capacity in any after-school activity that day unless the absence is accompanied by a doctor's note and approved by the administrator. Normally, students must be present for at least 1/2 a day to be eligible for participation in any school activity on the same day.

Intent of Discipline:

At Living Oaks Academy, we require students to conduct themselves responsibly with self-control, respect, and kindness. We will model these attitudes for our students and will, in turn, treat them with the same respect and kindness. As followers of Christ, we are most concerned with the condition of our students' hearts. It is our hope that when a student is faced with a difficult situation, task, or relationship, he or she will allow God's Word and Godly counsel to direct his or her actions and decisions. It is from this mindset that we approach all training or disciplinary decisions because we desire to see our students experiencing the love, grace, and discipline of the Lord.

If a student continues inappropriate or disruptive behavior after being redirected or asked to stop, the teacher or an administrator will call or email the parent to discuss observations and suggestions. We welcome all inquiries and feedback from parents as well, preferably via email so the teacher or administrator can call when there is a good time to talk.

Disciplinary Information

- Cheating/Plagiarism This includes the copying of another person's work, including, but not limited to another person's homework. Work that is plagiarized will earn a grade of 0.
- In School Suspension Students placed on suspension are prohibited from participation in all school activities for that day during school hours only. Students will spend the day under administrative supervision.
- Bullying & Harassment Sexual, racial, or personal harassment or intimidation by students in person or through social media will not be tolerated. These types of actions will be the basis for disciplinary action up to and including dismissal from school. Students who feel they are victims of such actions are encouraged to file a complaint with a teacher, administrator or other faculty/staff member. Students will not suffer any retaliation for filing a complaint. Complaints will be investigated promptly.
- Weapons In accordance with state policy, any student possessing or suspected of
 possessing a deadly weapon on school property or at school functions will be reported to
 the appropriate police authority. The student will be disciplined in accordance with the
 outcome of the police investigation. This behavior will be the basis for disciplinary action
 up to and including dismissal from school.
- Alcohol, drug, tobacco use: No student should have alcohol, drugs, or tobacco products on campus. Possession of these items could result in disciplinary action up to and including dismissal from school.
- Note: The administration reserves the right to change or determine appropriate consequences for behavior using reasonable discretion.

The administration reserves the right to search any and all belongings on school grounds at any time for prohibited or dangerous items. Students dismissed for disciplinary reasons will not be readmitted without review and approval by the School Board.

Dress Code Basic Principle:

Certain body parts must be covered for all students at all times. Clothes must be worn in such a way that their midriff, buttocks, and breasts and all undergarments are fully covered with opaque fabric. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

Students Must Wear, while following the basic principle of Section 1 above:

- A Shirt (with fabric in the front, back, and on the sides under the arms), AND
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND
- Shoes.
 - Courses that include specific types of attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress.

Students May Wear, as long as these items do not violate the basic principle above:

- Hoodie sweatshirts
- Fitted pants, yoga pants, and "skinny jeans"
- Ripped jeans, as long as underwear and buttocks are not exposed.
- Tank tops
- Athletic attire

Students Cannot Wear:

- Violent, derogatory language or images.
- Images or language depicting drugs or alcohol (or any illegal item or activity).
- Hate speech, profanity, pornography.
- Any clothing that reveals visible undergarments

Health and Safety

- Student Accidents or injuries that occur on the school campus must be reported immediately to an administrator, teacher, or the school office. First aid will be given to any student injured at school. Parents will be contacted if the injury warrants. Emergency Medical Service will be contacted if necessary. An Accident/Injury Report will be maintained in the student's file in the school office.
- Medical (DHEC) Regulations South Carolina law requires schools to have each student's SC certificate of immunization (DHEC 2740) from age 4 and older on file. This record is to be submitted at registration or when updated; a copy is to be given to the school secretary.

- Head Lice: School personnel will be available at the parent's request to do head checks on any student. A notice will be sent home to all students in the classroom in which head lice are reported. Students are not permitted to stay in school when head lice or nits are discovered. A repeat head check will be done by school personnel before the student's readmission to class after treatment. All nits (egg casings) are to be removed prior to return to school.
- Ringworm and Other Fungal Infections: Ringworm and fungal infections are contagious and require treatment until completely resolved. A bandage must cover ringworm that is not covered by clothing until it is completely clear.
- Health and Medication: Sick students are not to come to school. Students who are not feeling well enough to stay in school will go to the office. The parent will be called and the parent will arrange for the student to go home. Students with a fever of 100°F or greater, vomiting or diarrhea, an unexplained (undiagnosed) rash, skin infection or pink eye are to remain home until resolved for 24 hours. Should these symptoms arise while at school, the student will be required to go home.
- Students are not to carry medication without a signed waiver from parent and doctor. All
 prescribed medicines are to be brought to the school office by the parent in its original
 container and appropriately labeled. Medications will be administered consistent with its
 labeling. The school reserves the right to refuse to administer any medication; the parent
 will be notified. Doctor's written permission is required for administration of all
 prescription medication. Prescription medications (Tums, cough medication, Pepto-Bismol, etc.)
 will not be administered unless accompanied by parent permission. Acetaminophen
 (Tylenol) for minor aches and pains is administered during school hours with parental
 consent. This consent form is provided in the student application.
- In keeping with the Centers for Disease Control and Prevention's guidance, students will
 not be readmitted to school until 24 hours after resolution of fever without the use of
 fever-reducing medications. Students returning to school after the flu or an influenza-like
 illness must report to the school office for administrative clearance before admission to
 class.

Acceptable Technology Use Agreement

The following is a set of regulations that govern the appropriate use of technology at Living Oaks Academy. While it cannot cover every aspect of computer use, it does address many of the major concerns.

- Hardware (CPU, monitor, keyboard, mouse, microphone, headphone, network cabling, printer, scanner, camera, or other peripherals)
- All users must comply with use guidelines and restrictions from time to time posted or distributed by the system administrator.
- No one should tamper with, treat roughly, or remove any piece of hardware or its cabling from its proper location.
- All users are to show proper care for all hardware items and cabling to minimize wear and tear on them and to leave them in good working order for their next users.
- Malfunctions or suspected malfunctions are to be reported to the system or school administrator for immediate attention.
- No one is to attempt to repair or modify any equipment without the direct supervision of the system administrator. Sound is to be disabled unless specifically authorized.

Applications and Software

- The work of individuals stored on portable media or jump drives or saved on hard drives is considered **private**.
- Users should not access, read, alter, or copy work stored electronically without the permission of the owner. Living Oaks Academy will consider unauthorized electronic copying or electronic theft to be offenses subject to the Living Oaks Academy disciplinary code just as they would the copying or theft of information in written or other format.
- Work in progress in open documents is also considered the property of the creator.
- Outside portable media storage such as thumb drives shall not be introduced to any computer without permission from the system administrator.
- Failure to abide by any of guidelines could result in cancellation of internet access.
- Any administrator, faculty member, or staff member may request the denial of a student's network privileges.
- Students must have written parental permission before being given internet privileges.
- The user accepts personal responsibility for any information obtained through the school's Internet access.
- The e-mail system is to be used only for the exchange of appropriate information. There are to be no emotionally charged, derogatory, or otherwise inappropriate exchanges on the email system.
- Users may not give out personal information such as names, addresses, or phone numbers of themselves or others.

- Internet is to be used for scholarly research and as a means of obtaining needed information.
- Users should not access information that is inappropriate (e.g. pornographic materials, vulgarity, gambling, militant or extremist materials, etc.). The school administration will make the final determination on such appropriateness.
- Entering chat rooms and the use of the internet to play computer games is prohibited, unless specifically authorized by the system administrator.
- Students may not access their personal online services or web-based email using the school network.
- Material obtained through research on the internet and then used in academic work is to be properly documented and credited. Note: Since some material is unique to the internet and can disappear overnight, documentation might necessitate the printing of a hard copy.
- Users may not violate copyright laws of the United States. If you have any questions about what constitutes a violation, please see a member of the computer department.
- Users may not engage in illegal activities while using the internet.

Acceptable Technology Use Disclaimer

- Living Oaks Academy strives to maintain the highest moral and ethical standards.
- Living Oaks Academy makes no warranties of any kind, whether expressed or implied, for the services it is providing.
- Living Oaks Academy will be held blameless of any infraction of local, state, federal, or international law advanced by those parties signing this agreement.
- Civil liabilities are the sole responsibility of the user and his/her guardian, with all transmissions or communications being the sole property of the user unless written authorization accompanies the transmission.
- Living Oaks Academy reserves the right to terminate a user's access rights without prior notification. This policy in no way precludes the United States federal copyright law. Unauthorized copying of licensed software is a direct violation of the United States federal copyright law. This includes any programs, applications, databases, fonts, and any other materials covered by copyright. In general, any programs and software not clearly marked for redistribution is to be viewed as proprietary and treated accordingly.

Handbook Agreement

Parents: Please read the following statements carefully and sign below to indicate your agreement.

I affirm that I have read the Living Oaks Academy Student Handbook and discussed its policies with my student. I certify that I consent to and will submit to all governing policies of the school, including all applicable policies in the Student Handbook. I understand that the services of the school are engaged by mutual consent, and that either the school or I reserve the right to terminate any or all services at any time. I understand that this Handbook does not contractually bind Living Oaks Academy and is subject to change without notice by decision of Living Oaks Academy's School Board. Admission to the school is a privilege, not a right, and admission for one school year does not guarantee automatic admission for future school years.

I consent to my child attending Friday field trips and understand the students will be assigned to ride in cars with a driving adult.

Signature of Parent/Guardian Date

Students: Please read the following statement carefully and sign below to indicate your agreement.

I affirm that I have read the Living Oaks Academy Student Handbook. I certify that I consent to and will submit to all governing policies of the school, including all applicable policies in the Student Handbook. I understand that this Handbook does not contractually bind Living Oaks Academy and is subject to change without notice by decision of Living Oaks Academy School Board. I understand that admission to the school is a privilege, not a right, and that any behavior which is not consistent with the school's standards could result in the loss of that privilege.

Signature of Student

Date